



# **Coleford Town Council**

You are summoned to attend a meeting of the Full Council, on Tuesday 21 December 2021, in the Baptist Church, Newland Street, Coleford

C J Haine Town Clerk

Thursday 16 December 2021

**Full Council**  
**Tuesday 21 December 2021**  
**Baptist Church, Coleford**  
**7.00 pm - 9.00 pm**  
**Agenda**

164. To receive apologies
165. To receive declarations of interest re: items on this agenda
166. To receive dispensation requests
167. To take comments from the Public
168. To agree the minutes of 30 November 2021
169. Matters arising from the minutes of 30 November 2021
170. Reports from District and County Councillors
171. To agree Payments
172. To agree Petty Cash payments for the Town Council and Tourist Information Centre (TIC)
173. To note Cash Books and Bank Reconciliations
174. To note monthly Budget Figures
175. To agree additional representatives for the Bells Charity
176. To consider response re: GCC Waste Local for Gloucestershire: Duty to Co-operate Scoping Paper: Consultation 2021
177. To review committee structure and agree any changes to format or membership
178. To consider Town Clerk's Paper re: office hours, availability, workplace arrangements
179. To agree to formally request a seat on the Levelling Up Fund Board for Five Acres
180. To agree to award the Town Clerk a one incremental point rise effective 1<sup>st</sup> December 2021 following successful completion of CiLCA qualification
181. To agree the recommendations of the Environment Committee
182. To agree the recommendations of the Finance and Asset Management Committee
183. To note the Planning Committee minutes of 30 November, and 14 December 21
184. Member Reports
185. To note the Town Clerk's Report
186. To note correspondence

## **In Committee**

187. To agree the 'In Committee' recommendations of the Finance and Asset Management Committee
188. To agree to the appointment of the Assistant Clerk and Responsible Financial Officer

**All Council Meetings are Open to the Public**

If you wish to take part in this meeting please contact the Town Council, for the access codes on: [ctcoffice@colefordtowncouncil.gov.uk](mailto:ctcoffice@colefordtowncouncil.gov.uk) or 01594 832103

**Coleford Town Council Working for You**