



Coleford Town Council

**Full Council
23 May 2017
7.00 pm
Agenda**

23.To accept apologies

24.To receive declarations of interest

25.To allow dispensation

**26.To elect the Mayor of Coleford for the ensuing year*
(*Past Mayor presentation if applicable).**

27.Mayor to sign the declaration of acceptance

**28.To elect the Deputy Mayor of Coleford for the ensuing year.
(*Past Deputy Mayor presentation if applicable).**

**29.To elect representatives for the following
COLEFORD TOWN COUNCIL COMMITTEES**

(These are minimum requirements for members)

Finance and Office Committee

6 Members meets monthly

Responsible for the running & general upkeep of the office and financial matters

Contract Monitoring Sub Committee

5 F&O Members meets ¼ yearly

Responsible for the monitoring of existing contractors and creating new monitoring systems

Planning Committee

6 Members meets bi monthly

Responsible for planning applications

Amenities Committee (to include Burials)

6 Members meets ¼ yearly

Responsible for the Clock Tower, Town Centre, The Cemetery, King George V Pavilion & playing field other recreation areas,

Events & Marketing Committee (to include the TIC)

6 Members meets ¼ yearly

Responsible for the marketing of the Town Council and its assets the organisation of a variety of events including the Coleford Music Festival & the Christmas Lights Switch On and the monitoring of the Tourist Information Centre

Public Safety Committee (to include Highways)

6 Members meets ¼ yearly

Responsible for the community safety, emergency services, fire, police, ambulance

**Bells Implementation Committee
(Life of the Project)**

6 members meets monthly

To manage the implementation of the Bells Field project.



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30.To elect representatives for the following REPRESENTATIVES ON OTHER COMMITTEES

Forest Health Forum	1	(Public Safety member)
FODDC Planning: Development Control	2	(Planning Committee)
Forest of Dean Community Safety Partnership	1	(Public Safety member)
Gloucestershire Market Towns Forum	1	
Christmas Lights Committee	1	(Events & Marketing m'ber)
The Halls Charity	4	
FOD Citizens Advice Bureau	1	
Forestry Commission Advisory Committee	1	
Stowfield Quarry Liaison Committee	1	
Coleford Area MCTI Partnership	1	
Bells Foundation	2	
Wye Valley ANOB	1	
Angus Buchanan VC Memorial Recreation Ground	1	
Coleford Twinning Association	1	
Forest of Dean & Wye Valley Tourism Association	1	
In House Auditors	2	

31.To approve the minutes of 25 April 2017

32.To raise matters arising from the meeting 25 April 2017

33.To note reports from District and County Councillors (for information only)

34.To agree payments (see attached)

35.To agree petty cash payments (see attached)

36.To note the monthly budget figures (see attached)

37.To initiate the review of Standing Orders.

38.To initiate the annual risk assessment

39.To note the decisions of the Bells Implementation Committee

40. To agree to the recommendations of Events & Marketing Committee

41. To agree to the recommendations of the Amenities Committee



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42. To agree to the recommendations of the Contract Management Committee

43. To note the decisions of the Planning Committee

44. To have an update on the proposed changes at Lakers School

45. To note the minutes of and hear report from the NDP Steering Group

46. To note reports from members (for information only)

47. To note the Clerks Report

48. To note correspondence (for information only, see attached list)

In Committee

49. To agree to the recommendation from the Amenities Committee