



Coleford Town Council

You are hereby summons to attend the following meeting

Signed:


Chris Haine
Town Clerk

Issued: 5 October 2022

Marketing and Regeneration Committee

Tuesday 11 October 2022

6.30 pm - 8.30pm

Council Chamber

Agenda

1. Apologies for absence
2. To declare interests on any items on the Agenda
3. To allow Dispensation Requests.
4. Public Forum
5. To approve the minutes of Marketing & Regeneration Committee, 12 July 2022
6. Matters arising from the minutes of 12 July 2022
7. To receive TIC Coordinator Presentation / Quarterly Report, and to make recommendations, as necessary.
8. To receive update on Youth Investment Fund, and make recommendations, as necessary
9. To consider and make recommendations, if necessary, re: Cycleways, including the Ellwood Road Development and COMF funding allocation
10. To receive updates re: Regeneration, following recent FoDDC engagement, and to make further recommendations, as necessary
11. To consider Stag Beetle Sculpture proposals, and to make recommendations, as necessary
12. To receive update, and make recommendation, as necessary, re: 2022 events
13. To receive any updates from GCC, Highways, and associated matters.
14. To review the Committee Tracker
15. To receive an update on Faddle Fair activities, and to further consider the Stall Hire invoice; to make recommendations, as necessary
16. To consider proposed Festival of Words event, and to make recommendations, as necessary
17. To review TIC opening hours over Christmas period, and make recommendations, as necessary
18. To receive an update re: UWE, and to make recommendations, as necessary
19. To receive an update re: Website Development, and to further consider payment of invoice re: ongoing support, and to make recommendations, as necessary

All Council Meetings are Open to the Public

If you wish to discuss further please contact the Town Council on:

ctcoffice@colefordtowncouncil.gov.uk or 01594 832103

Coleford Town Council Working for You



Coleford Town Council

Marketing and Regeneration Committee

Tuesday 12 July 2022

6.30 pm - 8.30 pm

Council Chamber

Minutes

Attendees: Cllrs. Baker, M Cox, S Cox, Kyne, Elsmore & Penny

Ella Beard, TIC Coordinator Re: Item 10

1. The Town Clerk called for nominations of a Chair, and Cllr. Baker was proposed, and unanimously agreed to be Chair

Cllr. Baker accepted and took Chair of the meeting.

2. Apologies of absence received from Cllrs. Penny & Drury
3. There were no declarations of interest.
4. There were no new dispensations received.
5. There were no members of the Public present.

It was proposed, and unanimously agreed to bring Item 10 forward

10. To receive, and consider, TIC Co-ordinator's Quarterly Report (including Bank Card Transaction Proposals), and make recommendations, as necessary

The Committee welcomed Ella Beard, TIC Co-ordinator and commended her for the 2 Reports submitted.

Re: TIC Proposal for the introduction of a Card Payment System at the TIC

Ella Beard summarised this report, and clarified various points raised. After further discussion, it was proposed, and unanimously agreed that:

Recommendation:

1. TIC Coordinator progresses Card Payment System, subscribing with the preferred Company: 'Sum Up', and,
2. subject to agreement, at Full Council, TIC Coordinator takes forward arrangements re: training, set-up, etc. to implement, and embed arrangements



Coleford Town Council

Re: TIC Activities Report (4 April 22 - 25 June 22)

The Committee, thanked TIC Coordinator for this latest Report; although, for time constraints, it was noted and, with agreement, to feedback comments, and /or to seek any points for clarification, if necessary.

6. To review the Committee Tracker

The Committee Tracker was noted, and updated, with recognition that this further evidenced the benefit of this for each Committee, to keep better track on tasks/actions, with update brought to each Committee meeting.

7. The minutes of 14 June 22 were unanimously approved

Cllr. Baker signed, as true record of the meeting

8. There were no matters arising, not on the agenda, from the minutes of 14 June 2022

9. To receive update re: Markets, and make recommendations, as necessary

The Town Clerk updated, with disappointment, the decision by Green Tops that they would not be continuing monthly markets in Coleford. After further discussion, it was proposed, and unanimously agreed for:

Recommendation:

Committee Members consider innovatively re: alternative Market Models, building on the existing Country Market, and Faddle Fair, as well as other Town Council's Market activity e.g. Cirencester

11.To receive update re: Shared Prosperity Fund, and make recommendations, as necessary

The Town Clerk updated on the 'in principle' approval for funding confirmed by FoDDC and, after further discussion, it was proposed, and unanimously agreed for:

Recommendation:

1. Town Clerk to seek clarification from FoDDC, seeking more detail how the funding was allocated, and where the overall funding was awarded, across the 3 years allocation, and also which criteria was most fulfilled.

Re: FoDDC TCM proposal

2. Town Clerk to seek further clarification re: the TCM proposal, having agreed 'in principle', particularly how the 4 Forest Town Councils will secure their allocation of time, services, etc. also requesting for full involvement in discussions, agreement re: Job Specification, and arrangements

12. To receive update re: UWE projects, and make recommendations, as necessary

Cllr. M Cox updated on UWE activity, and consideration of new intake. After further discussion it was proposed, and unanimously agreed, for:



Coleford Town Council

Recommendation:

- 1. Cllrs. Penny, M Cox and S Cox to schedule a 'zoom' meeting, to feedback on year's activity**
- 2. Council to consider UWE activity, for this year, possibly Clock Tower Project e.g. Consultation/Community engagement, and scheduled for discussion, with other Projects to be considered also**

13.To agree arrangements for Pride of Coleford Awards 2022, and make recommendations, as necessary

Cllr. Penny summarised, with proposals, already submitted and, after further discussion, it was proposed, and unanimously agreed that:

Recommendation:

Pride of Coleford 2022 Scheme is launched, as proposed in Cllr. Penny's submission

14.To receive update re: Welcome Back and Build Back Better Funds, and to make recommendations, as necessary

The Town Clerk updated on the funding position, with unspent funds, and would liaise further with Fund Managers, and report back

15.To receive updates re: Regeneration, following recent FoDDC engagement, and to make further recommendations, as necessary

Cllr. M Cox updated, on various activities, and another meeting to be scheduled with FoDDC regeneration Manager in September 22.

16.To receive update, and make recommendation, as necessary, re: 2022 events

The success of the recently held Coleford Music Festival (CMF) was celebrated, with appreciation to Cllr. Penny, and his team of workers, helpers, etc. Other Events were also referenced, with a focus now on up, and coming, events e.g. Faddle Fair, and Skate Jam

17.To receive any updates from GCC, Highways, and associated matters.

Cllr. M Cox, and Town Clerk updated on recent meeting with GCC Highways, and outstanding actions, activities, and tasks were noted.

Meeting ended: 8.10pm

16m 8

Coleford Town Council

From: Catherine Best <Communications@fvaf.org.uk>
Sent: 08 September 2022 13:00
To: Chris Brown; Nick Penny; Alethea Bumpstead; Cinderford Town Council;
town.clerk@lydneytowncouncil.co.uk; Coleford Town Council
Subject: Youth Investment Fund - Phase 2 Bid

Follow Up Flag: Follow up
Flag Status: Flagged

Dear All,

We are currently developing plans to submit a partnership bid to the Government's Youth Investment Fund Phase 2. This fund is primarily for the capital refurbishment/repurposing of spaces for young people. In the Forest of Dean the eligible wards are Lydney East, Coleford and Cinderford West.

Following initial conversations with other community partners, we have identified a potentially strong opportunity to develop and expand existing and new skate/bike parks in each of the eligible wards. Along with providing a welcoming and inspiring space for young people to come together, the aim would be to deliver sustainable projects and activities in these locations that support health and wellbeing, employability and life skills.

We feel that taking a joined up approach and submitting a collaborative bid will strengthen a positive outcome for our communities. As a key community partner we would therefore like to invite you to a meeting to explore this further.

You can find an outline of the Youth Investment Fund here:

<https://www.gov.uk/guidance/launch-of-the-youth-investment-fund-phase-2>

To find a suitable agreed date, please complete the following doodle poll:

<https://doodle.com/meeting/participate/id/dPZ5XYWa>

Kindest regards,
Catherine



Catherine Best
Communications & Fundraising Manager
Forest Voluntary Action Forum
Phone: 01594 822073

.....
www.fvaf.org.uk @ForestVoluntaryActionForum

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Forest Voluntary Action Forum is the volunteering and voluntary sector support and development agency for the Forest of Dean in Gloucestershire and is a registered charity No. 1141126. Website www.fvaf.org.uk

Forest Voluntary Action Forum is a company limited by guarantee (company no. 07557852) registered in England and Wales. The registered address is The Belle Vue Centre, Cinderford, Glos, GL14 2AB.

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- [Society and culture \(https://www.gov.uk/society-and-culture\)](https://www.gov.uk/society-and-culture)
- [Community and society \(https://www.gov.uk/society-and-culture/community-and-society\)](https://www.gov.uk/society-and-culture/community-and-society)
- [Social investment \(https://www.gov.uk/society-and-culture/social-investment\)](https://www.gov.uk/society-and-culture/social-investment)

Guidance

Launch of the Youth Investment Fund Phase 2

Guidance on the Youth Investment Fund Phase 2, a £368 million fund being delivered by Social Investment Business, including details on who is eligible and how to apply.

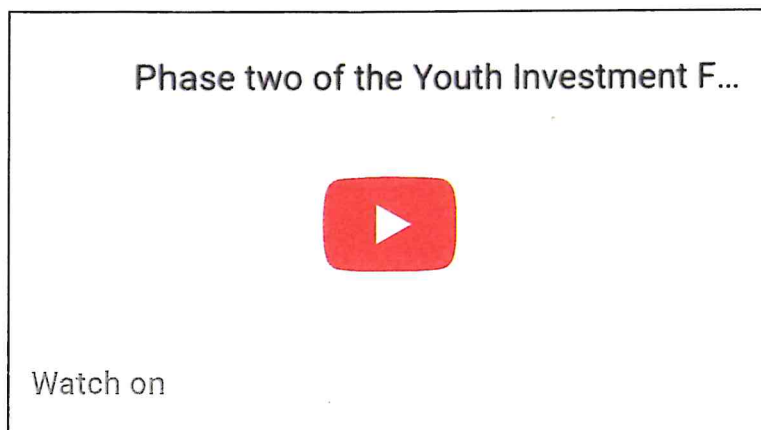
From: [Department for Digital, Culture, Media & Sport \(/government/organisations/department-for-digital-culture-media-sport\)](https://government/organisations/department-for-digital-culture-media-sport)

Published 1 August 2022

Applies to England

Contents

- — [About the fund](#)
- — [Selected places and methodology](#)
- — [Eligibility](#)



The Department for Digital, Culture, Media & Sport (DCMS) is launching Phase 2 of the Youth Investment Fund.

About the fund

The Youth Investment Fund's (YIF) objective is to create, expand and improve local youth facilities and their services, in order to drive positive outcomes for young people, including improved mental and physical wellbeing, and skills for life and work.

Following a competitive application process, we are pleased to announce that YIF Phase 2 will be delivered by Social Investment Business in partnership with Key Fund, The National Youth Agency and Resonance, on behalf of the Department for Digital, Culture, Media & Sport (DCMS).

Social Investment Business supports charities and social enterprises to build stronger and fairer communities. They offer funding and flexible, adaptive support to the organisations

Related content

[Youth Investment Fund \(YIF\) - places selection methodology \(/government/publications/youth-investment-fund-yif-places-selection-methodology\)](#)

[Applying to the Youth Investment Fund Phase 1 \(/guidance/applying-to-the-youth-investment-fund-phase-1\)](#)

[Phase 1 of the Youth Investment Fund: successful grantees \(/guidance/phase-1-of-the-youth-investment-fund-successful-grantees\)](#)

[Youth Investment Fund Phase 2: intermediary grant maker competition \(/government/publications/youth-investment-fund-phase-2-intermediary-grant-maker-competition\)](#)

[Uniformed Youth New Groups Fund Grant Competition \(/government/publicatio](#)

that make up the social economy, providing them with the tools they need to make a positive difference to the communities they work within.

[ns/uniformed-youth-new-groups-fund-grant-competition\)](#)

Applications can be submitted from 01 August 2022.

To apply for the fund and view the detailed guidance visit the [Youth Investment Fund website](http://youthinvestmentfund.org.uk/) (<http://youthinvestmentfund.org.uk/>).

Phase 2 of the Youth Investment Fund (22/23 to 24/25) will deliver up to 300 facilities that represent positive value for money, are environmentally sustainable and enable positive activities for young people aged 11 to 18 (up to 25 for young people with Special Educational Needs and Disabilities) in eligible places across England.

YIF is a commitment to young people to transform and level up the out-of-school youth sector. It will provide truly innovative youth facilities in levelling up priority areas, and early-stage/seed resource funding to underpin them, enabling more positive activities that deliver improved outcomes for young people.

The Youth Investment Fund will drive value for money facilities that youth organisations can afford to sustain. Utilising innovative construction techniques, as well as supporting redevelopment projects that expand youth service provision, the YIF will achieve savings on facility running costs, benefiting operators so resources can focus on activities that enrich young people's lives.

Selected places and methodology

The Youth Investment Fund will level up areas where youth need is high and provision is low, creating a level playing field for young people to have equal access to youth services, trusted youth workers, and dedicated youth facilities that deliver positive outcomes.

Investment is targeted in areas of greatest need and enables local youth organisations in 45 local authorities and over 600 district wards in England to apply. Approximately one-third of all young people in England aged 11 to 18 live in these eligible areas.

The eligible areas have been identified and ranked by a combination of youth need and low provision. DCMS has developed a [detailed methodology](https://www.gov.uk/government/publications/youth-investment-fund-yif-places-selection-methodology) (<https://www.gov.uk/government/publications/youth-investment-fund-yif-places-selection-methodology>) underpinning the selection of areas.

Eligibility

The lead applicant must be a local authority, a registered or exempt charity, a Community Interest Company (CIC) limited by guarantee, or a Community Benefit Society. This organisation will be accountable for managing the grant.

The funding can be used for new or renewed facilities that will deliver additional positive activities for young people aged 11-18 (up to 25 for young people with Special Educational Needs and Disabilities).

The planned building project will be in a selected eligible area. Check if you are in an eligible area using the Social Investment

Business's [postcode checker here](https://app.powerbi.com/view?r=eyJrljoiZGRiZTEzMjctYzYy00OGEyLWFIMzQtZWQyZjVIN2U3YjI3liwidCI6ImYzMjNmNWRILTQzMTYtNDU1Yy1hOWZmLTBjMzRmODMxZmZkMiJ9)

([https://app.powerbi.com/view?](https://app.powerbi.com/view?r=eyJrljoiZGRiZTEzMjctYzYy00OGEyLWFIMzQtZWQyZjVIN2U3YjI3liwidCI6ImYzMjNmNWRILTQzMTYtNDU1Yy1hOWZmLTBjMzRmODMxZmZkMiJ9)

[r=eyJrljoiZGRiZTEzMjctYzYy00OGEyLWFIMzQtZWQyZjVIN2U3YjI3liwidCI6ImYzMjNmNWRILTQzMTYtNDU1Yy1hOWZmLTBjMzRmODMxZmZkMiJ9](https://app.powerbi.com/view?r=eyJrljoiZGRiZTEzMjctYzYy00OGEyLWFIMzQtZWQyZjVIN2U3YjI3liwidCI6ImYzMjNmNWRILTQzMTYtNDU1Yy1hOWZmLTBjMzRmODMxZmZkMiJ9)).

All grant funds awarded by YIF must be spent by 31st March 2025.

In making funding decisions, Social Investment Business (SIB) will also look to consider:

- To what extent you have involved young people in the development of your project
- The strength of your project
- Your youth offer – that it will expand access to youth services for local young people
- The resilience of your organisation – that the lead applicant has the capacity to deliver your build project(s), and the ability to manage them well afterwards
- The viability of your project – that it can be delivered within the lifetime of the fund (2022-25) and to budget
- How advanced plans for your project are. In project assessment rounds 1 and 2 particularly (to December 2022), SIB will be looking for projects at an advanced stage that could start work within three months
- The additional funding that you have already or will secure alongside the YIF grant

Explore the topic

[Social investment \(/society-and-culture/social-investment\)](/society-and-culture/social-investment)

OGI

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16 Sep 10
UKSPF

Coleford Town Council

From: Wendy Jackson <wendy.jackson@fdean.gov.uk>
Sent: 06 September 2022 17:10
To: Coleford Town Council
Cc: Marilyn; Nick Penny; Peter Williams; Andrew Knott; Claire Locke; Mikki Liddiatt
Subject: RE: Shared Prosperity Fund - Coleford Community Regeneration Plan

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Chris

Dear Chris,

Thank you for your email, I will need to give my apologies for your meeting on 13 September.

There is no action required from CTC relating to the UKSPF shortlisted project at present. The District Council submitted their UKSPF Investment Plan to Government last month and is waiting for this document to be approved. No clarification questions have been raised to date and we anticipate that approval will be in Oct/Nov 2022.

Once the UKSPF funding allocation has been approved, the District Council will then be able to enter into formal agreements with all UKSPF project promoters. This is likely to involve some form of Grant Funding or Partnership Agreement. In the meantime, CTC is welcome to develop the project plan to support the *Coleford Community Regeneration Plan* work further. Although any input will be at risk at this stage, it would enable CTC to be well placed to commission technical survey or feasibility work in Nov/Dec 2022.

In terms of future face-to-face meetings – I can make 22 Sep am and 13/14 Oct. In September, an online meeting may be preferable?

Regards,
Wendy

From: Coleford Town Council <ctcoffice@colefordtowncouncil.gov.uk>
Sent: 06 September 2022 14:35
To: Wendy Jackson <wendy.jackson@fdean.gov.uk>
Cc: Marilyn <marilyn550@btinternet.com>; Nick Penny <musicindustryservices@hotmail.co.uk>; Peter Williams <peter.williams@fdean.gov.uk>; Andrew Knott <Andrew.Knott@fdean.gov.uk>; Claire Locke <Claire.Locke@publicagroup.uk>; Mikki Liddiatt <Mikki.Liddiatt@fdean.gov.uk>
Subject: RE: Shared Prosperity Fund - Coleford Community Regeneration Plan

Good afternoon Wendy

My email below refers re: Shared Prosperity Fund (SPF) , and not sure what else we need to do at this stage, to progress?

You will also note our next scheduled Marketing & Regeneration Committee meeting scheduled for Tuesday, 13 September and if not able to attend, an update on outstanding FoDDC related matters.

Alongside side this, if not able to attend, from the last meeting with FoDDC representatives (Richard Morgan & Bernie O'Neill), we agreed another meeting, in September, if you are able to provide dates please.

Many thanks in advance.

Kindest Regards

Chris Haine
Town Clerk

Coleford Town Council
No. 1 The Town House
Lords Hill Walk
Coleford
Glos.
GL16 8BD

Tel. 01594 832103

email: ctcoffice@colefordtowncouncil.gov.uk

From: Wendy Jackson [<mailto:wendy.jackson@fdean.gov.uk>]

Sent: 29 June 2022 12:20

To: Coleford Town Council <ctcoffice@colefordtowncouncil.gov.uk>

Cc: Marilyn <marilyn550@btinternet.com>; Nick Penny <musicindustryservices@hotmail.co.uk>; Peter Williams <peter.williams@fdean.gov.uk>; Andrew Knott <Andrew.Knott@fdean.gov.uk>; Claire Locke <Claire.Locke@publicagroup.uk>; Mikki Liddiatt <Mikki.Liddiatt@fdean.gov.uk>

Subject: RE: Shared Prosperity Fund - Coleford Community Regeneration Plan

Importance: High

Dear Chris,

Thank you for coming back to me. Good to receive this in principle approval to the proposed FoDDC SPF funding allocation, subject to reporting this at your next Full Council meeting. Please note, the FoDDC SPF Investment Plan will remain indicative until Government approve this later this year, we anticipate that this will be October at the earliest.

Please thank everyone involved at the Town Council for working at pace with us on this one, it is much appreciated.

Kind regards,
Wendy

From: Coleford Town Council <ctcoffice@colefordtowncouncil.gov.uk>

Sent: 29 June 2022 11:28

To: Wendy Jackson <wendy.jackson@fdean.gov.uk>

Cc: Marilyn <marilyn550@btinternet.com>; Nick Penny <musicindustryservices@hotmail.co.uk>

Subject: RE: Shared Prosperity Fund - Coleford Community Regeneration Plan

Good Morning Wendy

Cc: Cllr. Nick Penny
Cllr. Marilyn Cox

Shared Prosperity Fund: Coleford Community Regeneration Plan

Thank you for your email regarding our expression of interest to the Forest of Dean District Council's UK Shared Prosperity Fund, confirming shortlisted (revised) proposals, for Years 1,2 & 3, as follows:

	Year 1 2022-23	Year 2 2023-24	Year 3 2024-25
CTC EOI funding request	13,090	36,960	20,020
FoDDC proposed SPF funding	10,000	20,020	20,020

We are appreciative of this news, and Full Council met last night, where it was noted. In turn, I have been delegated, on behalf of Coleford Town Council, **to accept 'in principle'**, in order for you to include in your Cabinet Report, as requested.

I look forward to hearing further from you, following Cabinet meeting on 14 July 22, and if you require any further information please do not hesitate to contact me.

Wising you well, and with kindest regards

Chris Haine
Town Clerk

Coleford Town Council
No. 1 The Town House
Lords Hill Walk
Coleford
Glos.
GL16 8BD

Tel. 01594 832103

email: ctcoffice@colefordtowncouncil.gov.uk

From: Wendy Jackson [<mailto:wendy.jackson@fdean.gov.uk>]

Sent: 28 June 2022 18:55

To: Coleford Town Council <ctcoffice@colefordtowncouncil.gov.uk>; Marilyn <marilyn550@btinternet.com>; Nick Penny <musicindustryservices@hotmail.co.uk>

Subject: Shared Prosperity Fund - Coleford Community Regeneration Plan

Importance: High

Dear All,

Thank you for the Coleford Town Council expression of interest to the Forest of Dean District Council's UK Shared Prosperity Fund.

The Council has not run an open call for EOI's and yet still received £4.6m of projects against the £1m allocation being proposed by Government.

Scoring panels with elected member and officer input took place last week, one for each SPF investment theme. The Coleford Town Council EOI was considered under the Communities & Place investment theme. I am pleased to report that the Coleford Town Council EOI has been shortlisted for inclusion for Years 1, 2 and 3.

However, the funding requested by Year 1 & 2 shortlisted projects far exceed the £114,689 and £229,378 SPF funding amounts the Council expects to allocate in Year 1 & 2 respectively.

Accordingly, the Council's proposal is to offer Coleford Town Council a revised SPF funding contribution as follows:

	Year 1 2022-23	Year 2 2023-24	Year 3 2024-25
CTC EOI funding request	13,090	36,960	20,020
FoDDC proposed SPF funding	10,000	20,020	20,020

I appreciate you will need time to consider this and report formally to Coleford Town Council. If you are able to provide me with an in principle response before 5th July that would be helpful. Ideally, I would like to reference this revised Coleford Town Council proposal within my FoDDC Cabinet Report on 14th July.

Regards,
Wendy
Wendy Jackson
Regeneration Manager
01594 812645



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Coleford Town Council

Item 11
Stag Beetle
Sculpture

From: Diane Gorvin & Phil Bews <gorvinbews@gmail.com>
Sent: 31 August 2022 15:03
To: Coleford Town Council; Nick Penny
Subject: Low Cost Gateway Sculpture Proposal for Coalway
Attachments: Stag, Beetles Celebration Sculpture Proposal.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Chris

Dear Chris and Nick

Do you think Coleford Town Council would be interested in supporting this project for a sculpture that involves the community through artist workshops?

Many people have been through tough times since 2020 - we certainly have, and we hope that this would be a helpful way for people in Coalway and the Forest to celebrate happy life events and to remember those they have lost.

I attach a PDF which explains the project, its costs and the community element - with 5 site photos, an image of the proposed work, the plinth dimensions and an explanation of the beetles element. Please use the arrow in the bar at the top of the PDF on the left hand side, rather than the scroll bar, to be sure to see each page.

With local friends we have settled on a couple of Coalway sites as shown, each having their pros and cons that will need to be debated. Below ground issues, including the roots of the Oak in the centre of Coalway, may end up being the deciding factor.

Whilst understanding that it takes time for the council to go through the democratic processes we would be grateful if the council could let us know if they wish to support this project, or not, as soon as it is feasible.

This could be a route to having another gateway sculpture at a low cost of £4,000 excluding VAT, the below ground base, and the Council's time spent on planning permission etc.

Looking forward to hearing from you.

Kind regards
Diane and Phil

www.bewsgorvin.co.uk

[View development of our projects](#)

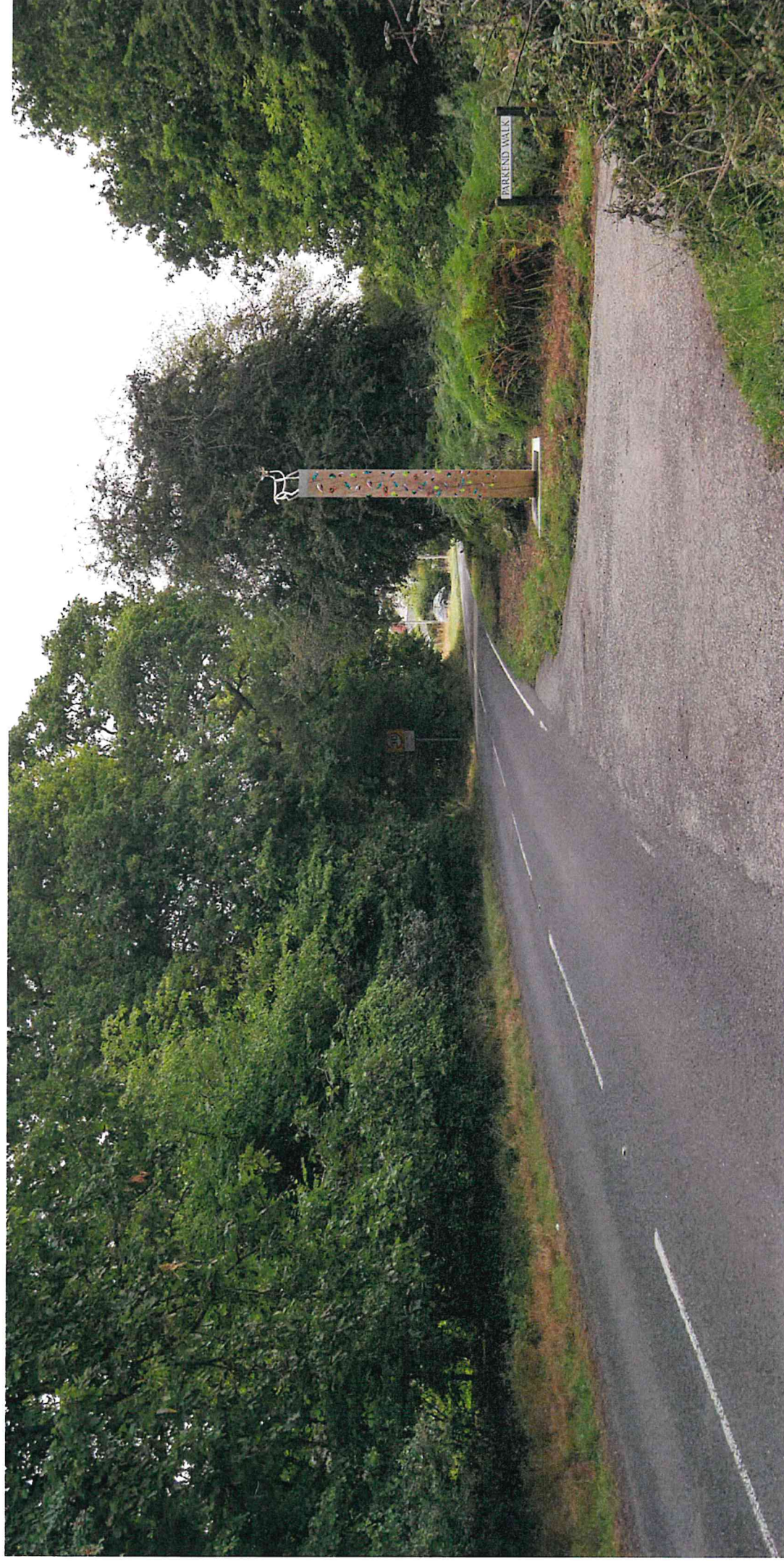
www.instagram.com/bewsgorvin



Proposal for Stag, Beetles, Celebration Sculpture

Diane Gorvin Philip Bews August 2022

The last three years have been very difficult for many, we decided to apply to Coleford Town Council to see if it would be possible to create this celebratory community Gateway Sculpture to help lift people's spirit.



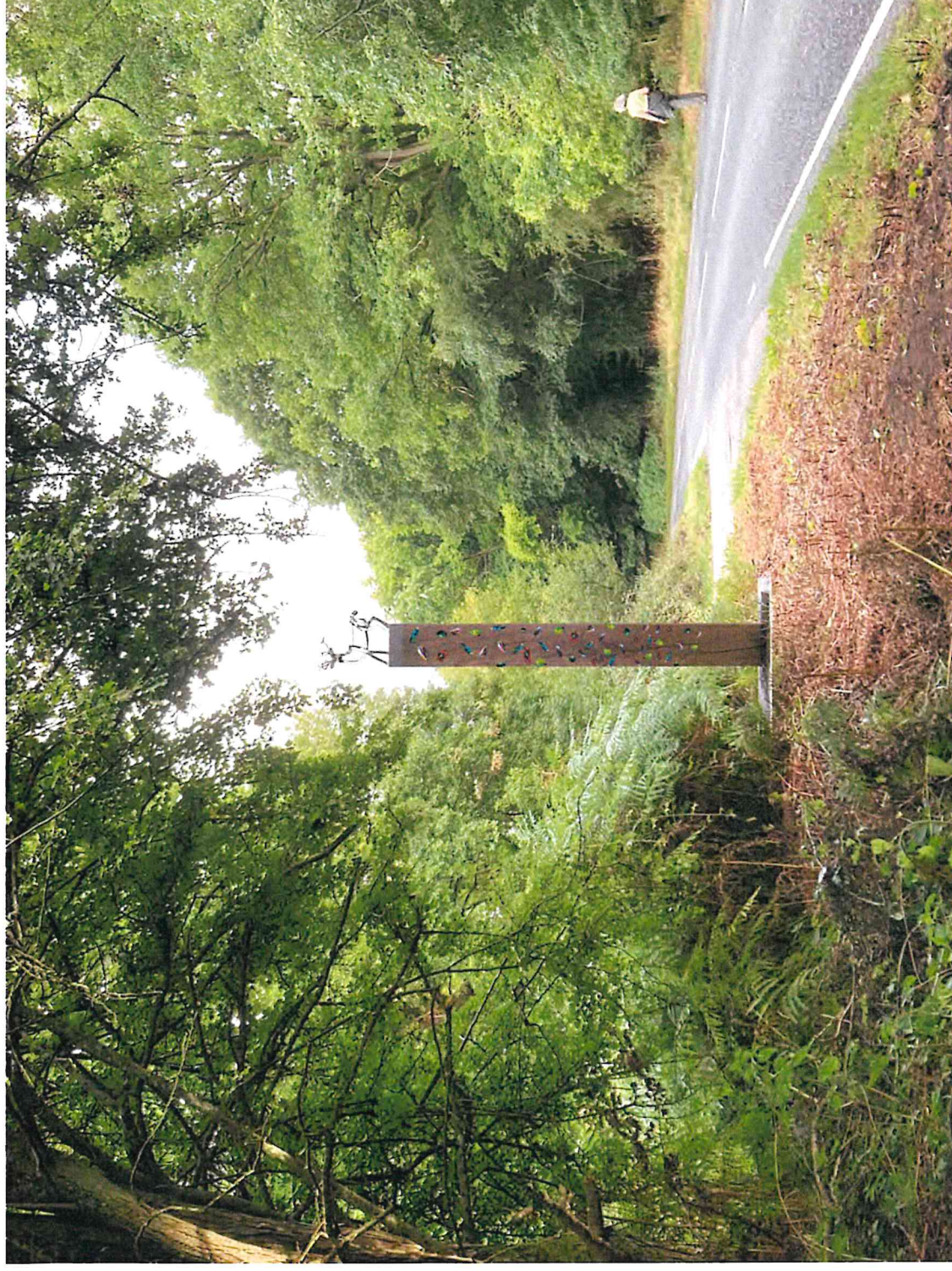


Photo by Lin Holland, the sculpture shown was photoshopped in all photos by Diane.

The Sculpture aims to celebrate the Forest and people. This, and the above photo by Michele Covington Jones, shows the turn off to Parkend Walk, at the entrance to Coalway on Parkend Road, for site 1.

PJ Engineering will **donate** the small stainless steel stag which was made to work out how to make the full scale 'Spirit of the Forest'.

Diane and Phil will **donate** their time for the project.

Damon Bramley Sculpture Transport and Installation will transport and install **at cost**.

A neighbour will **donate** £2,000 for the project which we hope Coleford Town Council could match **fund**.

If the Council could use their funds to pay for the elements that charge VAT, the money would go further as the council can claim the VAT back. We also hope that Complete Utilities might consider donating the below ground base, as they did for 'Spirit of the Forest'. Dean Oak suggested that we approach the Forestry Commission to see if they could donate the Oak which would help reduce their fee.

Elements with VAT Costs

PJ Engineering Stainless steel cap and fixing
Darren Paine Structural Engineer for the calculations
Dean Oak

£ 700 plus VAT
£ 500 plus VAT
£ 1,200 plus VAT

Total

£2,400 plus VAT

If Coleford Town Council could administer these costs the VAT could be reclaimed, our neighbour's donation would cover the £ 400 extra to Coleford Town Council's match funded grant, if given.

The remaining £1, 600 would be administered by our generous neighbour and used for non VAT elements -

Damon Bramley's fee for transport and installation
Support for community beetle fabrication

£ 150
£ 1, 450

The total for the project, excluding VAT, the below ground base and Council time £4,000

The Beetles to be made in artist workshops by local people. Each beetle made to remember someone, a new baby, a wedding, someone who died - the cycle of life. If people make two beetles they can keep one, and donate the other to the Oak Plinth to be attached after it is installed. We have some local artists in mind to approach to run the workshops and will do so if the Council wishes to proceed with the project. Any reduction, if the forestry commission donate the oak, will go to the beetle element of the project to help subsidise costs for those wanting to take part but unable to afford the workshop costs. The Beetle PDF at the end of this document explains why jewel like beetles are the choice of subject for this artwork. Possible materials for the beetles are glass, bronze, architectural jesmonite, stainless steel, glass enamel on copper.

Coalway Centre. Photographs showing Site 2

Photo by Michele Covington Jones



Photo by Lin Holland



Photo by Michele Covington Jones



Stag, Beetles, Celebration Sculpture
for Coalway 2022
Diane Gorvin Philip Bews



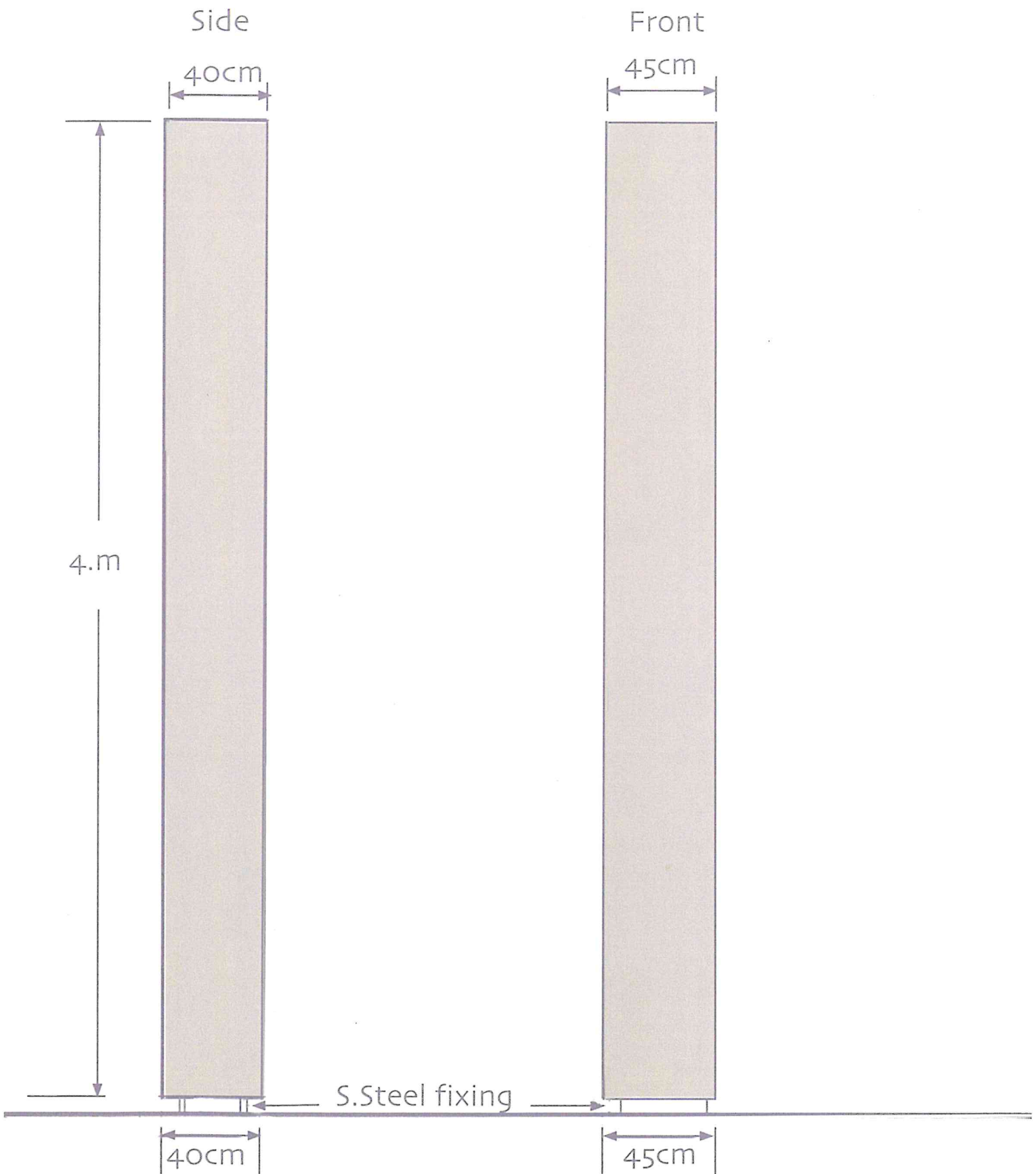
Stag, Beetles, Celebration Sculpture

Sawn Oak Pinth

Diane Gorvin Phil Bews

August 2022

www.bewsgorvin.co.uk gorvinbews@gmail.com



Beetle notes for Stag, Beetles, Celebration Sculpture for Coalway

Why Beetles?

They can be jewel like and colourful, a sturdy shape, so easy for most people to make. However we need to create beetles without vulnerable legs and antennae, as these would be likely to cause problems when fixing them to the plinth from scaffolding. We want jewel like beetles similar to the scarabs Egyptians created, and there are lots of different beetle shapes and colours to be inspired by. Make a beetle that has some personal element, such as a colour or pattern that reminds you of a new baby in your life, a partner or someone who has died.

A WAY TO CELEBRATE AND THINK OF THEM WHEN YOU SEE THE SCULPTURE.



Beetles feature in Egyptian art

<https://a-z-animals.com/blog/the-egyptian-beetle-10-scarab-facts-that-will-surprise-you/>

<https://www.youtube.com/watch?v=IBVD6kajctU> Jewel like beetles

Like the dung beetle's revolving ball, the scarab became a symbol of birth, life, death, and resurrection. Since the sun was believed to die each night and reborn each morning as a beetle, the scarab took on significant regenerative powers.

Why beetles are the most important organisms on the planet

From the minuscule to the mighty, tree-dwellers to pond-swimmers, millions of beetle species reveal a wealth of information about the world we live in

"Beetles are not only everywhere, in every shape, size and form, they can also be found all year round. They indicate freshwater quality, ecological continuity of threatened habitats like ancient woodlands and chalk downland; they are an excellent measure of local conservation effort and regional biodiversity. It is a beetle (the harlequin ladybird,) which offers the best model and most studied example of a newly colonising species spreading across the British Isles, since it arrived in Essex in 2003. Beetles are already at the forefront of climate change research as Mediterranean species invade and cold-adapted northern and mountain-dwelling species are edged further north, or further up mountainsides.

If an alien civilisation arrived on Earth and, with limited time and limited resources, wanted to understand how life here operates, all it need do is to study beetles and dismiss everything else as sampling error. Beetles are, without any doubt, the most important organisms on the planet."

Richard Jones is an entomologist and writer

<https://www.theguardian.com/environment/blog/2018/jan/25/why-beetles-are-the-most-important-organisms-on-the-planet>

Invoice
#2674

Reger. Agende

Item 15
Fiddle Bar

Pay now



WARWICKSHIRE

CJ's Events Warwickshire Limited

info@cjseventswarwickshire.co.uk

+447926800750

Warwick

CV34 5XH

Anthony Jones

Coleford Council

📍 No 1 The Town House, Lords Hill Walk, Coleford, GL16 8BD

Invoice reference: #2674

Issued: 22/09/2022

Due date: 29/09/2022

Site address

📍 8, St. John Street, Coleford, GL16 8AR



10ft x 4ft Market Stall for 3rd December light switch on

Blue & White Striped Canopy & Skirt

Unit price	Qty	VAT	
£28.00	30	20%	£1,008.00 exc. VAT £840.00

Backsheets for Market Stalls

10ft plain white PVC sheet for back of Market Stall to protect traders from weather.

Unit price	Qty	VAT	
£3.00	30	20%	£108.00 exc. VAT £90.00

Festoon Lighting (6M in length)

Unit price	Qty	VAT	
£5.00	15	20%	£90.00 exc. VAT £75.00

Delivery & Collection from CV34 5XH to Event Site.

Calculated at £125 per mile, per vehicle.

Invoice

#2674

Unit price
£220.00

Qty
1

VAT
20%

£264.00
exc. VAT £220.00
Pay now

Subtotal

£1,225.00

VAT

£245.00

Total

£1,470.00

Amount due

£1,470.00

Pay now

Payable to: CJ's Events Warwickshire
Sort code: 040072
Account number: 21206066
VAT number: 205368226

Payment terms

Please use quote/invoice number as reference
when making payment.

Terms of business

A PO (Purchase Order) must be provided to CJ's Events Warwickshire before carrying out any work. Local Authorities & Approved Clients do not require to make a deposit payment. However, payment is required within 28 days of the service being carried out. Any other client will need to pay a 50% deposit upon accepting, with the remainder due at least 7 days prior to the event. No service is guaranteed or booked in until the quote has been accepted and a PO has been issued or a deposit has been made.

Warwick, CV34 5XH
VAT number: 205368226

Next step

£ Pay
invoice

Coleford Town Council

Item 16
Festival of Words

From: roger Drury <roger@coalway.f9.co.uk>
Sent: 11 August 2022 21:53
To: Coleford Town Council
Subject: Re Festival of Words proposal

Follow Up Flag: Follow up
Flag Status: Flagged

Chris

I am working on this proposal but to offer an outline

the festival would be a series of events linking photography and local stories

it will include contributions from Steve Cassidy who was press photographer for many years in the Forest

members of FOD photography group

Wye Eye photography

Neil Hodgson - Forest mining

Youth project- what is life like for us?

Guests from outside the area will contribute talks and film shows

A series of exhibitions will be displayed in and around Coleford

A set of Postcards will be produced based on project to capture our community

themes including News-what is important to us? Young & Old engage and take pictures

Memory- images that live on Ambition- picturing the future- Change- what do we notice?

I am developing these activities to include programme of exhibitions/workshops/events

A series of 6 monthly events with a major exhibition as a finale

An early budget estimate £1500 allocated would be matched by £1500 grants and project income

Costs Venue Hire- Main Place/ Coleford Baptist Church/ design display for exhibitions/publish postcards guest speakers/performers

I hope this offers a taste of the proposal linking story telling in images and words

best wishes

Roger Drury

SOUNDWORK/ CANOPY

23 Oct 2022
12:00 PM



TEEC

162118
cicbs.ks
Still
to be paid
on completion
of work

TAX INVOICE

Coleford Town Council
Attention: Chris Haine
No 1 The Town House
Lords Hill Walk
Coleford
Glos
GL16 8BD

Invoice Date
11 Oct 2021

Invoice Number
INV-3962

Reference
QU-3697

VAT Number
GB926762203

TEEC Limited
10-11 West Mills Yard
Newbury
Berkshire
RG14 5LP
UNITED KINGDOM

Description	Quantity	Unit Price	VAT	Amount GBP
colefordtowncouncil.gov.uk - hosting				
12 months website hosting including all standard TEEC security features and services	12.00	10.00	20%	120.00
Transfer of Domain				
Transfer/ purchase .gov.uk domain	2.00	60.00	20%	120.00
ctcoffice@colefordtowncouncil.gov.uk				
Subtotal				240.00
Total VAT 20%				48.00
Invoice Total GBP				288.00
Total Net Payments GBP				0.00
Amount Due GBP				288.00

Due Date: 10 Nov 2021

Terms & Payment Advice

Please include our invoice number as references in the transactions.

Bank Name - LloydsTSB Newbury, RG14 5HB
Sort Code - 309589
Account Number - 00138008
BIC: LOYDGB21041
IBAN: GB87 LOYD 3095 8900 1380 08

Subject to the standard TEEC terms, conditions of sale and warranties.

Company Registration No: 05524457. Registered Office: 10-11 West Mills Yard, Newbury, Berkshire, RG14 5LP, United Kingdom