



Coleford Town Council

Amenities Committee Tuesday 21 March 2017 Minutes

Attendees: Cllrs Kay, Penny, Thompson, C Elsmore & E Elsmore

1. Apologies were noted by Cllrs Holloway, Whittington & Lusty
2. There were no declarations of interest on items on the agenda
3. There were no dispensation requests
4. The minutes of 14 February 2017 were noted
5. **To have an update on the facilities diary**
Recommendation
This item is now taken on a quarterly basis as the system appears to be working well.
6. **To have an update re the missing post box at Highnash**
Recommendation
Cllr Holloway informs the complainant that every effort has been made by the Town Council to reinstate the post box but unfortunately to no avail.
7. **To make recommendation re the repairs to the Clock Tower**
Recommendation
That the Clerk & Cllr Thompson meet with the contractor to ascertain a works programme so that an accurate cost of the scaffolding requirement and materials can be obtained.
That the works are carried out at a time that does not impinge of the events being held in the town centre during the summer.
That the contractor supplying the grille for the clock tower is given an ultimatum for installation or another local supplier be sought (it was also noted that the KGV swing gate was not yet installed the Clerk was asked to pursue this in a similar vein)
8. **To make recommendation re the maintenance of the cemetery**
Recommendation
That the tree planting strategy is adopted but that Cllrs Elsmore & Lusty devise a tree felling and planting plan for the next few years. The Clerk to provide a tree plan of the cemetery.
9. **To make recommendation re continuing topple testing programme.**
Recommendation
That a rota is compiled by the Clerk so that the topple testing of the cemetery is completed by the end of May 2017
10. **To have an update on Town Centre Planters and CCTV Signage**
Recommendation
That the Clerk provide a quote for suitable planters for the Full Council meeting for a definitive decision to be made
That the additional CCTV signs are erected in the town centre