



Coleford Town Council

Amenities Committee Tuesday 21 June 2016 Minutes

Attendees: Cllrs Allaway - Martin, Thompson, Whittington, E Elsmore, Kay, Penny, Holloway & Lusty

1. Cllr Holloway was nominated and unanimously elected as Chair
2. There were no apologies
3. There were no declarations of interest on items on the agenda
4. There were no dispensation requests
5. The minutes of 17 May 16 were noted

The Clerk reported that quote had been received re the parish & cemetery tree audit. Cllr C Elsmore reminded the Clerk that the Neighbourhood Development Plan had acquired maps of the parish which may be available and reduce the cost.

Recommendation

That the tree audit be completed.

6. **To have an update on the facilities diary**

It was noted that the facilities diary was on track and the carbon monoxide testing had been included in the legionella testing programme.

7. **To make recommendation re the repair works required on the Clock Tower**
Recommendation

That Cllr Thompson tries to break the works required into sensible areas so that the offer of work is more attractive to potential contractors.

That the Clerk obtain the quotes from the electrical contractor for the replacement of the up lighting units on the Clock Tower so that the works can be agreed at Full Council.

8. **To make recommendation re a working party to manage the clearing of the Clock Tower and determination of electrical & other requirements**

Recommendation

That FES is requested to remove the remainder of the rubbish from the Clock Tower by 1 July 2016, that they also ensure that the pigeon guano is also removed and that the Clock Tower is pigeon tight.

That the users of the Clock Tower give Cllr Penny their electrical requirements so the Council can decide if the service needs to be upgraded. This would lead to a potential saving of £1000.00 for the music festival alone.

That a plumber is asked to look at the water supply into the Clock Tower to make it less likely to burst in the cold weather and the possible relocation of the tap.

9. **To make recommendation re the works schedule for the Cemetery and to have an update on the progress so far**

Recommendation

That the lower of the 2 quotes received for the removal of the shrubbery along the Victoria Road boundary be accepted.

That quotes are obtained for the rest of the tree work in the Cemetery including the removal of the holly trees particularly those impinging of the Irish yews, the lowering of



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the leylandii on the Owen Farm boundary to 6 foot plus the leylandii on the St Johns School boundary that were not cut last time.

That 2 fence panels are installed behind the rubbish bins on the St Johns School boundary.

The Visitor Centre to be assessed for repair and access gained to the closed off area.

That the Angus Buchanan Recreation Ground Committee is asked if a 4 metre long trench can be dug on their side of the Cemetery boundary near to Section E. The trench to be filled with gravel and the turf replaced. A similar trench to be dug on the Cemetery side of the boundary. It is hoped that this will stop the water run off destroying the road in the Cemetery.

The Council should then wait until next spring to decide on the most cost effective repair to the road and to see if the water run off problem has been resolved.

Temporary repairs should be made to the road where necessary.

10. To have an update on the gateway planting

Cllr E Elsmore reported that the planters were being installed and that planting would commence in the next few weeks. The Clerk reported that LR Suntory had been invoiced for the work.

11. To have an update on the meeting with Coleford Town Football Club.

Cllr Penny reported that this was a productive meeting. The Councillors stressed that the relationship would only improve if the football team complied with the requests of the Town Council. The Councillors appreciated that the team had been renamed Coleford Town Football Club. An additional meeting has been arranged so that the footballers can explain the improvements that they would like to see up at the ground.