



Coleford Town Council

Bells Field Implementation Committee Friday 6 February 2018 Minutes

Attendees: Cllrs Kay, Lusty, Allaway Martin, Baird, Cllr Cox & Mr M Beard also attended.

1. Apologies were noted from Cllrs Penny, Holloway C Elsmore & E Elsmore & Thompson
2. There were no declarations of interest on items on the agenda
3. There were no dispensation requests
4. The minutes of meeting held on 9 January 2018 were noted
5. **To review the Bells Field Newsletter**
The clerk reported that the newsletter was still with the type setter but should be available in the next few days
6. **To agree to the necessary action resulting from the Project Manager's report.**
Mr Beard reported that the notification to the HSE re the start of the project had been sent for 2 principal contractors
The negotiations with the principal designer and building contractor were all set for the contract to be prepared and a pre contract meeting would be held on Monday
The negotiation with the principal designer and landscape contractor had been more arduous but that again all was set for a pre contract meeting on Monday.
The landscape contractor had conducted a new calculation re the topsoil as requested as part of the contract negotiation which has resulted in an increase cost of approx. £8000.00. It was noted that this amount had been accounted for as part of the variance agreed at the previous meeting but would now be added to the contract price and the variance reduced.
The landscape contractors are keen to start work and hope to begin works next week. It was noted by the Clerk that no works can be undertaken until the contracts have been signed as this would contravene the Council's financial regulations.
The landscape contractor has supplied a programme of works and will begin by fencing the required areas. Then earth works & footpaths on the eastern side moving around the site. Work is expected to complete by September.
Project manager report attached
7. **To agree the next steps towards funding the excluded items**
It was agreed that the Clerk would look into the Your Circle grant fund and Cllr Allaway Martin would see if any of her GCC grant funding would be applicable to the project
The Clerk would also investigate any Arts Council funding for the public art aspect
8. **To agree the format regarding the opening ceremony**
The clerk reported that an expression of interest had been sent to Mark Harper MP for the Minister of Parks & Green Spaces Rishi Sunak MP to open the park. It was agreed that this would be deferred to the next meeting when members should come with possible ideas and the type of event and possible dates.